

**U.S. Department
of Homeland Security**

**United States
Coast Guard Auxiliary
First District, Northern Region**

District Training

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12 APRIL 2004

FROM: DSO-MT
TO: ASSISTANT DIRECTOR OF AUXILIARY (oto)
SUBJ: QUALIFICATION EXAMINERS

Based upon information gathered in anticipation of the QE Workshop on 10 April 2004, the following individuals have indicated a desire to retain their appointment as Qualification Examiners:

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|-----------------------------|-------------------------------|
| 1. Albert E. Eggleston | 17. Michael S. Quinn |
| 2. Marvin Lipousky | 18. Richard L. Audette |
| 3. Wayne A. Spofford | 19. James C. Pennypaclar |
| 4. Daniel R. MacIsaac | 20. Donald A. Rivest |
| 5. COMO Eugene D. Bernstein | 21. Barbara F. Haig |
| 6. Richard J. Carpinone | 22. COMO George A. Pendergast |
| 7. Salvatore J. Gianni | 23. Penelope Pendergast |
| 8. Kenneth D. Bornstein | 24. Edwin J. Kroeker |
| 9. Jeremy J. Hubicz | 25. Daniel J. Farren, Jr. |
| 10. COMO Carl B. Lehmkuhl | 26. Gordon J. Pearce |
| 11. COMO George B. Auchy | 27. Francis C. Kunz |
| 12. Robert J. Jackle | 28. Cecilia N. Bethoney |
| 13. Paul D. Roderick | 29. Frederick R. Goodwin |
| 14. COMO James L. Anderson | 30. Paul L. Milone |
| 15. Frank Cotter | 31. Sally R. Snowman |
| 16. William O. Griffith, II | |

Not seeking reappointment or not eligible for retention of appointment are:

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|----------------------|-----------------------|
| 1. Donald Keeler | 4. William T. Burgess |
| 2. David J. Richards | 5. Chronis G. Kalivas |
| 3. Bradford Sherman | 6. Lisa B. Milone |

Trainees:

- | | |
|------------------------|--------------------------|
| 1. Wayne Hutchins | 5. Osborne B. Gaugh, Jr. |
| 2. Harvey Leibovitz | 6. Robert Larkin |
| 3. Richard A. Levangie | 7. Eunice I. Bloomquist |
| 4. Renelle M. LeBlanc | |

After considerable discussion, the QEs recommend that you implement the following policies and procedures in accordance with the provisions of the Auxiliary Boat Crew Training Manual, (COMDTINST M16794.51); Auxiliary Procedures Guide (CGDONEINST 16790.1A); QE Training Study Team Report dated 19 May 1997; and National QE Program Guidelines dated 2 Feb 1995:

1. No additional Qualification Examiners be appointed until it is determined that a need has been established based on a shortage of QEs within a 50-mile radius of a given locale.
2. A candidate seeking appointment as a Qualification Examiner must:
 - (a) Be currently qualified as an Instructor;
 - (b) Have attained AUXOP qualification;
 - (c) Have accumulated at least 100 hours underway as certified Coxswain;
 - (d) Obtain the approval of the individual's FC, DCP and the DCO;
 - (e) Have attended a TCT workshop within two years;
 - (e) Successfully complete the following training program:
 - (1) Participate in a program addressing the developing of interpersonal skills or have completed AUXLAMs or AUXLEA.
 - (2) History of the Boat Crew Qualification Program.
 - (3) Role and responsibility of the Qualification Examiner.
 - (4) Review of selected task and standards.
 - (5) Review of district-specific tasks.
 - (6) Satisfactorily demonstrate exceptional boat handling skills and seamanship to a Review Board consisting of at least two QEs appointed specifically for that purpose by (oto)
 - (7) Complete five QE missions in the company of a qualified QE of which one must be a Crew Underway Check-Ride and one must be a Coxswain Underway Check-Ride.
3. Appoint a QE Coordinator (or some similar title) for the purpose of disseminating to the QEs updated program information, conducting and planing the mandatory annual QE workshop, coordinating multiple QE events, interfacing with DSO-MT and DSO-op as necessary, serving as POC for complaints against any QE, recommending any changes to the First Northern's QE and Boat Crew programs, proving training and information on Auxiliary specific tasks to active/Reserve examiners, recommending the need for additional QEs and generally to assist the (oto) in the administration of the QE program.

The following QEs have indicated a desire to serve in that position:

COMO George B. Auchy	Barbara Haig
Edwin Kroeker	Paul L. Milone

The selection of the individual is solely a decision of your office.

4. A list of active and Reserve examiners appointed by station CO/OICs be provided to each Auxiliary QE in order to encourage joint participation in the Auxiliary BCQP.
5. The following District specific tasks and/or standards be established in addition to those set forth in the Boast Crew Training Manual and the Crew and Coxswain Qualification Guides:
 - (a) A QE may not examine more than 2 crew candidates or 1 coxswain candidate at any session.
 - (b) Two QEs are required as a Review Board for the initial coxswain underway check-ride.

- (c) A coxswain candidate must perform the underway check-ride on their own Operational Facility or one of similar size and design in the AOR that they would normally perform underway operational missions.
- (d) Whenever possible, crew candidates are required to prepare a portable pump for operation, start the pump and obtain suction as more specifically set forth on the attachment, designated as Task BCM-07-09-AUX-D1NR.

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Once you have determined to implement any or all of the recommendations, I will be happy to distribute that information to the Division Member Training Staff Officers as the first step in district-wide dissemination.

Eugene D. Bernstein, DSO-MT

Encl.

cc: VCO